



**KIDS CLUB OPEN FREE TIME — CHECK OUT SHEET**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Kids Club Room Use Reminders**

Kids Club Open Free Time is for BIRC Members only.
A parent/guardian must always be present in the Kids Club with their child.
Guardian must be at least 18 years of age. One guardian per child/family.
The door and shades to the Kids Club must be always left open.
All use of crayons, markers, or pencils must be done on the blue kid's table.
All art supplies on and under the counter with the sink are off-limits during no-staff kids club use.
Use of Kids Club no-staff hours is not exclusive use; it is multi-family. Max in the room at one time is eight total.
Food is not allowed in Kids Club. Bottles and sippy cups are permitted.

**Please check off when complete.**

<input type="checkbox"/>	All toys have been sanitized and put back where they were found.
<input type="checkbox"/>	All art supplies on the blue kid's table have been sanitized and put back where they were found.
<input type="checkbox"/>	All counters and surfaces have been wiped down and sanitized.
<input type="checkbox"/>	All chairs have been put back where they were found.
<input type="checkbox"/>	All garbage is collected and put in the trash bin.
<input type="checkbox"/>	A family was still using the space, so not all these things have been done at the time we left.
<input type="checkbox"/>	Check out list must be returned to the front desk after use.